

PROPOSED CHANGES TO LOON LAKE ASSOCIATION BY-LAWS TO
SEPARATE SECRETARY AND TREASURER DUTIES

CHANGE #1

Amend article 4 from current language of:

Article 4 - Officers

There shall be a Board of Directors of five members. The officers shall be:
Chairman
Secretary/Treasurer/Clerk
and there shall be three other members of the Board of Directors.

To read:

Article 4 - Officers

There shall be a Board of Directors of five members. The officers shall be:
Chairman
Secretary
Treasurer
and there shall be two other members of the Board of Directors.

CHANGE #2

Amend **Article 5 - Length of Service** by changing "and Secretary/Treasurer/Clerk shall be..." to read "Secretary, and Treasurer shall be..." to correspond with changes proposed in Article 4. Also change in second sentence "Three members of the Board..." to read "Two members of the Board..." to likewise achieve consistency with Article 4 (this still keeps total # of board members at five).

CHANGE #3

Amend **Article 6 - Duties of Officers** by changing "Secretary/Treasurer/Clerk" to "Secretary"

CHANGE #4

Also in **Article 6 - Duties of Officers** amend current language of:

The Secretary/Treasurer shall:

- a. Keep all records of the business transacted at all meetings in appropriate books.
- b. Keep a roll of the members of the Association with their respective mailing addresses.
- c. Have the authority to sign checks on behalf of the Association as far as business matters are concerned.

And change to:

The Secretary shall:

- a. Keep all records of the business transacted at all meetings in minutes and appropriate books.
- b. Keep a roll of the members of the Association with their respective mailing addresses.

The Treasurer shall:

- a. Collect dues and keep all records of financial business transacted in appropriate books.
- b. Have the authority to sign checks on behalf of the Association as far as business matters are concerned.

CHANGE #5

Amend second sentence of **Article 7 - Nominations and Elections** from, "...shall be filled by vote of the Chairman, Secretary/Treasurer/Clerk and the Board of Directors..." to instead read, "...shall be filled by vote of the Chairman, Secretary, Treasurer, and the Board of Directors..."

CHANGE #6

Amend **Article 10 - Dues** second sentence from current language of:

The Secretary/Treasurer/Clerk shall establish and maintain a bank account in a convenient bank.

To instead read:

The Treasurer shall establish and maintain a bank account in a convenient bank.